

CENTRAL ELECTRICITY REGULATORY COMMISSION

Ground Floor, Chanderlok Building
36, Janpath, New Delhi – 110 001

No. 1/2(2)/2015-Gen Adm/CERC

Dated, the 22nd Sep, 2015

NOTICE INVITING TENDER FOR PURCHASE OF CARTRIDGES

Central Electricity Regulatory Commission, a statutory body set up under an Act of Parliament, invites sealed quotations for supply of Cartridges. Details of brand and size are given Below:-

Sl No	Description	Rate quoted (Rs)
(a)	HP Ink Cartridge CZ 121 AA (685)	
(b)	HP Ink Cartridge CZ 122 AA (685)	
(c)	HP Ink Cartridge CZ 123 AA (685)	
(a)	HP Ink Cartridge CZ 124 AA (685)	

2. The bidders are advised in their own interest to quote their rates (exclusive of taxes) for all items as indicated above failing which their bids shall be rejected. Taxes will be paid extra as applicable.

3. The contract shall be for a period of one year from the date of award of contract. The contract may be extended for a further period of two years (not more than one year at a time). No request/claim for any hike in the approved rates would be entertained, under any circumstances, during the period of contract or extension.

4. The Registered Office or Branch Office of the Company/Firm/Agency should be located in Delhi/NCR Region. The tendering Company/Firm/Agency should upload proof of its office address along with telephone number attached with their bid.

5. The Company/Firm/Agency should have its own Bank Account, TIN/PAN. The firm should attached self attested copies of PAN/ TIN, VAT/Sale Tax.

6. The bidders should not have been block listed for any reason by Government Agency/organization during last three years.

7. The bid should have a validity period of at least three months from the date of opening of bids. Bids valid for shorter period are liable to be rejected.

8. The normal delivery period for supply of the selected items would be a maximum of Seven days from the date of issue of supply order. (This period can be shortened with prior notice, depending upon the circumstances, in case of the urgency). Any delay beyond prescribed schedule may attract penalty at 10 % of the value of the order.

9. The firm would be required to deliver the goods as per order/instructions at their own cost in the premises of Central Electricity Regulatory Commission, Ground Floor, Chanderlok Building, 36, Janpath, New Delhi – 110001.

10. Payment will be made by Electronic Clearing System (ECS) after successful delivery of goods. The bills raised by the selected firm should have all tax registration numbers printed on bills. Validity of the tax registration during the period of contract shall be the sole responsibility of the firm. The bill should be inclusive of all permissible taxes.

11. The selected firm shall not be allowed to transfer, assign, pledge or sub-contract its rights and liabilities under this contract to any other agency without the prior written consent of this Commission.

12. Quotations strictly as per the above specification may be sent to the undersigned in sealed cover on or before Friday 9th Oct 2015 up to 3.00 P.M. Bids will be opened on the same day at 4.00 P.M. in CERC office. The bidders have the right to be present at the time of opening of the bids. Any clarification in this regard may be addressed to the undersigned.

13. The bids shall be evaluated purely based on the financial criteria of the eligible bidders.

14. The Secretary, CERC reserves the right to accept or reject any or all the quotations without assigning any reason what so ever.

(P. Ramamoorthy)
Assistant Secretary (P&A)
Tel: 2375 3921

To

Dealers/Suppliers of Stationery.