

CENTRAL ELECTRICITY REGULATORY COMMISSION
Ground Floor, Chanderlok Building,
36, Janpath, New Delhi - 110 001
www.cercind.gov.in

No. 2/2(11)/2015/ Estt/CERC

Dated, the 7th January, 2015

VACANCY CIRCULAR

Central Electricity Regulatory Commission (CERC), statutory body constituted under an Act of Parliament has invited applications for filling up of a few existing vacancies on deputation, on foreign service terms including short-term contract from the officials of Central/State Governments, Public Sector Undertakings, Autonomous Bodies etc.

2. The candidates who have already submitted their applications in response to the CERC's earlier vacancy circular No. 2/2(11)/2014/ Estt/CERC (Part-I) dated 28th November, 2014 for the post of Bench Officer through proper channel need not apply again.

3. The details of posts like scales of pay, required qualifications /qualifying service and experience etc, are given in **Annexure-I**.

4. The general terms and conditions are as under :-

i)	Apart from basic pay and grade pay, the posts carry Dearness Allowance, HRA, Transport Allowance etc. at the rates applicable to Central Government officials from time to time.
ii)	Fixation of pay/deputation (duty) allowance shall be governed by the instructions issued by Department of Personnel and Training from time to time.
iii)	Maximum age limit is 56 years on the last date of receipt of applications.
iv)	The facility of retention or allotment of Government Accommodation is available at present. Moreover as per CERC (Leased Accommodation) Regulations, 2007, Leased accommodation for lease rental up to 60% of Basic pay and Grade pay would be permissible if opted, subject to the conditions laid down therein.
v)	The posts mentioned in Annexure-I are exempted from the principle of immediate absorption.
vi)	Medical re-imburement through Authorized Medical Attendants is admissible as per the CERC (Indoor/Outdoor Medical facilities) Regulations, 2005. This is in lieu of the CGHS, if opted for the same.
vii)	The normal period of deputation/short term contract as per the Recruitment Rules of the posts is five years. As per the CERC (Recruitment, Control and Service Conditions of Staff) Regulations, 2007 as amended from time to time, "short term contract" means appointment of officers from PSUs/Autonomous Bodies etc.
viii)	Persons appointed to CERC shall be governed by the terms and conditions of Department of Personnel and Training's O.M. No. 6/8/2009-Estt (Pay-II) dated 17 th June, 2010 read with Central Electricity Regulatory Commission (Recruitment, Control and Service Conditions of Staff) Regulations, 2007 as amended from time to time.

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ix)	CERC reserves the right to keep any or all of the posts unfilled depending on the circumstances prevailing at the time of selection.
x)	Copy of all the Regulations mentioned above are available in the CERC's website.
xi)	Mere fulfilling of eligibility criteria shall not bestow any right to be called for interaction. Only short-listed candidates shall be called for an interaction.
xii)	Relaxation in essential qualifications / experience can be considered by the competent authority in deserving cases.
xiii)	Other Backward Classes/Scheduled Castes/Scheduled Tribes candidates would be given preference while all other conditions are fulfilled.

5. Applications in the prescribed format as given in **Annexure-II**, duly completed and signed, alongwith attested photocopies of all relevant documents in support of age, educational qualifications, experience, etc. may be forwarded to the **Assistant Secretary (P&A), Central Electricity Regulatory Commission, Ground Floor, Chanderlok Building, 36, Janpath, New Delhi - 110001 by Friday, the 6th February, 2015.**

6. The applications must be routed through proper channel and the applications which are not in prescribed format shall not be accepted. The sponsoring authorities are requested to forward the applications of eligible and interested candidates whose services can be spared in the event of their selection. While forwarding applications, attested copies of latest five years Annual Confidential Reports/Annual Performance Appraisal Reports and updated vigilance clearance certificate of the candidates concerned may kindly be forwarded.

(P. Ramamoorthy)
Assistant Secretary (P&A)
Tel: 2375 3921

Encl: - Annexure I and II

To

1. All Ministries /Departments of the Government of India
(as per standard distribution list)
2. All the State Governments/State Electricity Regulatory Commissions/State Utilities/Public Sector Undertakings/Autonomous Bodies.

Annexure-I to CERC's vacancy circular No. 2/2(11)/2015/ Estt/CERC dated, the 7th January, 2015

Sl. No.	Name of posts	Pay Band with Grade Pay	No. of Posts	Qualifications, Experience etc.
01	Bench Officer	Scale of pay ₹10,000-325-15,200 (Pre-revised) Revised scale ₹15,600- 39,100 Plus ₹6,600/- Grade Pay	One (1)	<p>Qualifications :- Degree in Law.</p> <p>Qualifying Service:-</p> <p>i) Holding analogous post on regular basis; or;</p> <p>ii) With Four years regular service in the scale of ₹8,000-13,500(Pre-revised) Revised scale PB-3: ₹15,600-39,100 + GP ₹5,400) or equivalent; or;</p> <p>iii) With Five years combined regular service in the scale of ₹7,500-12,000 (Pre-revised) and ₹7,450-11,500 (Pre-raised) Revised Scale PB-2 ₹9,300-34,800 + GP ₹4,800 or equivalent; or;</p> <p>iv) With Six years regular service in the scale of ₹6,500-10,500 (Pre-revised) Revised scale PB-2: ₹9,300-34,800 + GP ₹4,600 or equivalent.</p> <p>Nature of Experience:- Judicial/Quasi-judicial legal matters including proceedings, petitions, pleadings, listing the case law etc .</p>

02	Pay and Accounts Officer	Scale of pay ₹8,000-275 -13,500 (Pre-revised) Revised scale ₹15,600- 39,100 Plus ₹5,400/- Grade Pay	One (1)	<p>Qualifications :- Graduate Degree preferably in Commerce</p> <p>Qualifying Service:-</p> <p>i) Holding analogous post on regular basis; or;</p> <p>ii) With Six years regular service in the scale of Rs.5,500-9,000 (Pre-revised); Revised scale PB-2: ₹9,300-34,800 + GP ₹4,200 or equivalent or</p> <p>iii) With Four years regular service in the scale of ₹6,500-10,500 (Pre-revised) Revised scale PB-2: ₹9,300-34,800 + GP ₹4,600 or equivalent or.</p> <p>iv) With combined Three years regular service in the scale of Rs.7,500-12,000 and Rs.7450-11,500 (Pre-revised) Revised scale PB-2: ₹9,300-34,800 + GP ₹4,800 or equivalent.</p> <p>Nature of Experience:- Having knowledge of Central Government Accounting procedure such as the procedural details for budget, drawing and disbursement, receipts and payments, Statutory recoveries, funds etc. their accounting and financial control .</p>
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Annexure-II to CERC's vacancy circular No. 2/2(11)/2015/ Estt. /CERC Dated, the 7th January, 2015

BIO - DATA PRO FORMA

POST APPLIED FOR		
1.	a) Name of the candidate b) Present Designation c) Full Office Address d) Residential address e) Tele Ph. No./Fax No.: f) Mobile No: g) E-mail Id: h) Name, Address and Designation of Head of Administration.	
2.	i) Date of Birth (in Christian era)	
	ii) Age as on last date of receipt of applications	
3.	Date of retirement (<i>as per existing rules of the employer</i>)	
4.	Educational qualifications (<i>photocopies of relevant certificates are to be attached</i>)	
5.	Whether Educational and other qualifications required for the post are satisfied (<i>If any qualification been treated as equivalent to the one prescribed in the rules, state the authority for the same</i>)	
Qualifications/Experience required		Qualifications/Experience possessed by the officer
Essential	1. 2. 3.	
Desired	1. 2. 3.	

6.	Details of employment, in chronological order. <i>(Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)</i>					
	Office/Instt./Orgn.	Post held	From	To	Scale of pay and basic pay(Pay in Pay Band with Grade Pay)	Nature of duties
						<i>(Use separate sheet if necessary)</i>
7.	Nature of present employment, i.e. ad hoc or temporary or permanent or on deputation basis.					
8.	In case the present employment is held on deputation/contract basis, please state (a) The date of initial appointment (b) Period of appointment on deputation/contract (c) Name of the parent office/organization which you belong.					
9.	Additional details about present employment :- Please state whether working under (a) Central Government (b) State Government (c) Autonomous organizations (d) Government undertakings (e) Universities					
10.	Are you in Revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale					
11.	Total emoluments per month now drawn a) Basic Pay b) Grade Pay c) DA @ % d) HRA e) TA f) Any other allowances					
12.	Additional information, if any, which you would like to mention in support of your suitability for the post. <i>(Enclose a separate sheet, if the space provided is insufficient)</i>					
13.	Whether belongs to SC/ST/OBC(please specify)					

14.	Remarks(if any)	
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(Signature of the candidate)

Date:

Certificate by the employer

- a) The date of birth, qualifications, and experience and other details furnished by Shri / Smt_____ indicated at Sl. No. 1 to 14 in bio-data pro-forma have been verified and found correct as per service records of the officer.
- b) The integrity of Shri / Smt._____ is beyond doubt.
- c) No vigilance or disciplinary case is either pending or contemplated against the officer concerned.
- d) CERC will be informed at the earliest, if any vigilance or disciplinary proceeding is initiated or contemplated against the officer after his/her application is forwarded.
- e) Up-to date ACRs/APARs dossiers of the concerned officer for the last five years is enclosed or would be forwarded within the due date.

(*Signature of the employer)

*(*To be signed by an officer not below the rank of Under Secretary to the Government of India verifying the facts and figures contained in the bio-data of the candidate)*