

**CENTRAL ELECTRICITY REGULATORY COMMISSION**  
**First Floor, Chanderlok Building,**  
**36, Janpath, New Delhi - 110 001**

No. 2/23(10)/2013/Adm /CERC

Dated, the 6<sup>th</sup> January, 2016

**“Engagement of Staff Consultant in the Legal Wing of CERC”**

**1.0 Introduction:**

The spectrum of responsibilities of Central Electricity Regulatory Commission (CERC) has expanded significantly consequent to the enactment of The Electricity Act 2003. The activities presently handled by the Legal Wing involve *inter alia* assisting the Commission in drafting of orders, framing of regulations, record of proceedings of the oral hearings of Commission, preparation of replies / affidavits in connection with cases filed in the Appellate Tribunal for Electricity, High Court and Supreme Court, attending hearings of external court cases, assisting the Commission in discharge of its proceedings as per the Conduct of Business Regulations etc., and defending /monitoring the cases in the Appellate Tribunal for Electricity, High Courts and the Supreme Court where the Commission is a party.

Central Electricity Regulatory Commission has therefore felt the need for engaging Research Officers (Law) and Research Associates (Law) in accordance with the CERC (Appointment of Consultants) Regulations, 2010. The Research Officers/Associates proposed to be engaged by the Commission would assist and augment the Legal Wing of the Commission in discharge of its multifarious functions.

**2.0 Scope of work:**

- (i) The duties of the Research Officer/Research Associate Legal wing of CERC shall mainly include as under:-
- (a) Scrutiny and examination of legal issues raised with respect to judgment of High Courts/ Tribunals/ Supreme Court related to the issue.
  - (b) Coordination with various divisions and compiling of information for compliance by the parties.
  - (c) Preparation of fact sheets/ inputs for petition in respect of the legal issues raised, updation in RIMS.
  - (d) Attending the hearing, drafting of orders (Final/ interim), Record of proceedings (ROPs).
  - (e) Oversee the proper maintenance of files and linking of relevant documents in the file.
  - (f) Assisting in the preparation and filing of appeals, replies, rejoinders, Written submissions before the Appellate Tribunal, Writs and Civil Appeals filed before High Courts and Supreme Court, attend hearings before the tribunal, Courts and assisting the legal research;

(g) Other works as may be assigned from time to time

3. **Qualifications and Experience required for Staff Consultant of Legal Wing:-**

| Level of Staff Consultant   | No. of Consultant    | Qualification, Experience  | Consolidated Salary*   |
|---|----------------------|--|--|
| Research Officer (Law)<br><br>AND<br><br>Research Associate (Law) | 04<br><br><br><br>01 | <b>Experience:</b> Minimum <b>4 to 7 years experience (in case of Research Officer (Law) AND upto 3 years experience (in case of Research Associate (Law))</b> in drafting petitions, replies, rejoinders, written submissions, appearance before High Courts, District Courts, quasi-judicial forums, etc. after completion of graduation in law from a reputed college.<br><br><b>Desirable:</b> Experience in working in regulatory sector or electricity sector. | Rs.64,000/- to 85,000 for Research Officer (Law)<br><br><b>AND</b><br><br>Rs.45,000/- to 59,000/- for Research Associate (Law) |

*\*Consolidated salary shall be fixed taking into consideration the experience and salary drawn in immediate previous employment. Experience less than six months will be considered in lower category.*

4.0 **General terms and conditions:-**

4.1. Normal working hours would be 9.30 A.M to 6.00 P.M (05 days week) including half an hour lunch break. The officials may be called on Saturdays, Sundays and other gazetted holidays, and directed to work beyond normal working hours in case of exigencies.

4.2 There will be a provision of 15 days leave (including 8 days casual leave and seven days on the pattern of earned leave but not encashable) in a calendar year (in addition to the gazetted holidays applicable in CERC office) subject to prior sanction.

4.3 In case of tour outside Delhi, the Commission will reimburse the expenses for journey undertaken for official work by the Consultants as per the following entitlement:-

Research Officer - By Air – Economy class/By train (AC-II)/other facilities as per entitlement of Sr AO/PAO level Officers of CERC.

Research Associate – By train (AC-II), other facilities as per entitlements of the level of Private Secretary, CERC

4.4. Staff Consultants appointed shall be governed by the provisions of the Central Electricity Regulatory Commission (Appointment of Consultants) Regulations, 2010 as amended from time to time.

5. **Duration of contract:-**

The contract will be initially for a period of two years which can be extended for upto one year on each occasion, limited to a total period of four years. In deserving cases an annual escalation upto 10% on the fee may be given with the approval of the competent authority based on the performance during preceding year.

6. **Payment Terms:-**

The consultant shall be paid lump sum monthly remuneration (the agreed amount) within seven days after completion of the month. TDS shall be deducted as per Income Tax rules.

7. **Termination of contracts:-**

The assignment may be terminated earlier by either employer or employee by giving one month's notice, from either side or one month's salary in lieu thereof. Provided, in case of disciplinary action, the notice period shall not apply to CERC.

8. Appointment under this assignment shall be on purely contract basis for a limited period only. Such appointment shall not bestow any rights what so ever to claim for regular appointment or continued contractual appointment in CERC.

9. Relaxation in essential qualifications/experience can be considered in deserving cases at the discretion of CERC.

10. CERC reserves the right not to fill up all or any of the above-mentioned positions.

11. Only short-listed candidates will be called for an interaction with the Selection Committee.

12. Interested and eligible candidates may kindly send their applications, in the prescribed format to the Assistant Chief (Admin) CERC, First Floor, Chanderlok Building, 36, Janpath, New Delhi-110 001 by Friday, the 29<sup>th</sup> January, 2016 up to 3.00 P.M.

Sd/-  
(Kamal Kishor)  
Assistant Chief (Admin)  
Tel: 2335 3503/224

**BIO-DATA**

**I. GENERAL INFORMATION**

01. Name of the Candidate :  
02. Date of Birth :  
03. Father's Name :  
04. Permanent Address :  
05. Contact address :  
06. Tel No. :  
Mobile No. :  
email id :

**II. (a) Academic/Professional Qualifications:-**

| Degree | University | Institute | Field/Specialization | Year of Passing |
|--------|------------|-----------|----------------------|-----------------|
|        |            |           |                      |                 |

**(b) Experience:-**

Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient

| Office/Institute/<br>Organisation | Post<br>held | From | To | Nature of duties in brief |
|-----------------------------------|--------------|------|----|---------------------------|
|                                   |              |      |    |                           |
|                                   |              |      |    |                           |
|                                   |              |      |    |                           |
|                                   |              |      |    |                           |

**(c)**

Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient

**Signature of the Candidate**

Date:  
Place: