



केन्द्रीय विद्युत विनियामक आयोग
CENTRAL ELECTRICITY REGULATORY COMMISSION
Ground Floor, Chanderlok Building,
36, Janpath, New Delhi - 110 001



No. 2/2(7)/2016/ Estt/CERC

Dated, the 8th November, 2016

VACANCY CIRCULAR

Central Electricity Regulatory Commission (CERC), statutory body under Ministry of Power constituted under an Act of Parliament, invites applications for the post of Secretary to be filled up by deputation, on foreign Service terms, from the Officers of Central/State Governments.

2. The details of post, scale of pay, required qualifications/qualifying service and experience etc. are given below:-

Name of the Post	Pay Band with Grade Pay	No. of Post	Minimum Educational Qualification	Nature of Experience	Qualifying Service.
Secretary	PB-4 Rs.37,400- 67,000/ with Grade Pay of Rs.10,000 (Pre-revised)	01 (One)	Graduate Degree	Must have experience in secretariat functioning in the Central Government as well as experience and knowledge of the functioning of State Governments. Prior experience and exposure to regulation and infrastructure management will be preferable.	Qualifying Service:- Officers: (i) Holding analogous posts on regular basis; or (ii) With Two years regular service in the scale PB-4: Rs.37,000-67,000 with Grade Pay of Rs.8,900/- (Pre revised) or (iii) With Three years regular service in the scale PB-4: Rs.37,400-67,000 with Grade Pay of Rs.8,700/- (Pre revised)

3. The general terms and conditions are as under:-

i)	Apart from basic pay and grade pay, the posts carry Dearness Allowance, HRA, and Transport Allowance etc. at the rates applicable to Central Government officials from time to time.
ii)	Fixation of pay/Deputation (Duty) Allowance shall be governed by the instructions issued by Department of Personnel and Training from time to time.

iii)	Maximum age limit is 56 years on the last date of receipt of the applications.
iv)	The facility of retention or allotment of Government Accommodation is available at present. Moreover as per CERC (Leased Accommodation) Regulations, 2007, Leased accommodation for lease rental up to 60% of Basic pay and Grade pay would be permissible if opted, subject to the conditions laid down therein.
v)	The above post is exempted from the principle of immediate absorption.
vi)	Medical re-imburement through Authorized Medical Attendants is admissible as per the CERC (Indoor/Outdoor Medical facilities) Regulations, 2005. This is in lieu of the CGHS benefits, who choose to opt for the CERC Regulations.
vii)	The normal period of deputation on foreign service terms is five years as per the CERC (Recruitment, Control and Service Conditions of Staff) Regulations, 2007.
viii)	Officials appointed to CERC shall be governed by the terms and conditions of Department of Personnel and Training's O.M. No. 6/8/2009-Estt (Pay-II) dated 17 th June, 2010 read with Central Electricity Regulatory Commission (Recruitment, Control and Service Conditions of Staff) Regulations, 2007 as amended from time to time.
ix)	CERC reserves the right to keep any or all of the posts unfilled depending on the circumstances prevailing at the time of selection.
x)	CERC reserve the right to change the number of posts as may be required by the circumstances prevailing at the time of selection.
xi)	Copy of all the Regulations mentioned above are available in the CERC's website. www.cercind.gov.in
xii)	Mere fulfilling of eligibility criteria shall not bestow any right to be called for interaction only short-listed candidates shall be called for an interaction.
xiii)	Relaxation in essential qualifications / experience can be considered by the competent authority in deserving and exceptional cases.
xiv)	Other Backward Classes/Scheduled Castes/Scheduled Tribes candidates would be given preference while all other conditions are fulfilled.

4. Applications in the prescribed format as given in **Annexure-I**, duly completed and signed, alongwith attested photocopies of all relevant documents in support of age, educational qualifications, experience, etc. may kindly be forwarded to the **Assistant Secretary (P&A), Central Electricity Regulatory Commission, Ground Floor, Chanderlok Building, 36, Janpath, New Delhi - 110001 by Friday, the 30th December, 2016.**

5. The applications must be routed "Through Proper Channel" and the applications which are not in the prescribed format shall not be accepted. The sponsoring authorities are requested to forward the applications of eligible and interested candidates after due verifications and whose services can be spared in the event of their selection. While forwarding applications, No objection Certificate from Cadre Controlling authority, attested copies of Annual Confidential Reports/Annual Performance Appraisal Reports of last five years and up to date vigilance clearance certificate of the officials concerned, may also kindly be forwarded.

(P.Ramamoorthy)
Assistant Secretary (P&A)
Tel:2375 3921

Encl: - Annexure- I

To

1. All Ministries /Departments of the Government of India (as per standard distribution list)
2. All the State Governments/ State Electricity Regulatory Commissions/ State Utilities/ Public Sector Undertakings/ Autonomous Bodies.
3. Technical Director, NIC, Department of Personnel and Training, North Block with the request to publish the advertisement on DOPT's website for wider publicity.
4. Website of CERC.

Annexure-I to CERC's vacancy circular No.2/2(7)/2016/Estt/CERC dated, the 8th November, 2016

BIO - DATA PRO FORMA

ANNEXURE-I

POST APPLIED FOR		
1.	a) Name of the candidate b) Present Designation c) Full Office Address d) Residential address e) Tele Ph. No./Fax No.: f) Mobile No: g) E-mail Id: h) Name, Address and Designation of Head of Administration.	
2.	i) Date of Birth (in Christian era)	
3.	Date of retirement (as per existing rules of the employer)	
4.	Educational qualifications <i>(photocopies of relevant certificates are to be attached)</i>	
5.	Whether Educational and other qualifications required for the post are satisfied (If any qualification been treated as equivalent to the one prescribed in the rules, state the authority for the same)	
Qualifications/Experience required		Qualifications/Experience possessed by the officer
Essential	1. 2. 3.	
Desired	1. 2. 3.	

6.	Details of employment, in chronological order. (Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)					
	Office/Instt./Orgn.	Post held	From	To	Scale of pay and basic pay (Pay in Pay Band with Grade Pay)	Nature of duties
						<i>(Use separate sheet if necessary)</i>
7.	Nature of present employment, i.e. ad hoc or temporary or permanent or on deputation basis.					
8.	In case the present employment is held on deputation/contract basis, kindly state (a) The date of initial appointment (b) Period of appointment on deputation/ contract (c) Name of the parent/office/ organization which you belong.					
9.	Additional details about present employment :-kindly state whether working under (a) Central Government (b) State Government (c) Autonomous organizations (d) Government undertakings					
10.	Are you in Revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.					
11.	Total emoluments per month now drawn a) Basic Pay b) Grade Pay c) DA @ % d) HRA e) TA f) Any other allowances					

12.	Additional information, if any, which you would like to mention in support of your suitability for the post. (Enclose a separate sheet, if the space provided is insufficient)	
13.	Whether belongs to SC/ST/OBC (kindly specify)	
14.	Remarks(if any)	

Date:

(Signature of the candidate)

Certificate by the employer

- a) The date of birth, qualifications, and experience and other details furnished by Shr/i Smt indicated at Sl. No. 1 to 14 in bio-data pro-forma have been verified and found correct as per service records of the officer.
- b) The integrity of Shri / Smt. _____ is beyond doubt.
- c) No vigilance or disciplinary case is either pending or contemplated against the officer concerned.
- d) CERC will be informed at the earliest, if any vigilance or disciplinary proceeding is initiated or contemplated against the officer after his/her application is forwarded.
- e) Up-to date ACRs/APARs dossiers of the concerned officer for the last five years is enclosed or would be forwarded within the due date.
- f) That the cadre controlling authority has no objection to the consideration of the applicant for the post mentioned in this advertisement.

(*Signature of the employer)

*(*To be signed by an officer not below the rank of Under Secretary to the Government of India verifying the facts and figures contained in the bio-data of the official.)*