

**CENTRAL ELECTRICITY REGULATORY COMMISSION**

Ground Floor, Chanderlok Building,  
36, Janpath, New Delhi-110001.

No 1/5(3)/2016/Gen Adm/CERC

Dated the, 11 Oct, 2017

To

Sub: **Supply of Fresh Cut Flower arrangement (Bouquet) and Indoor Plants in the office of CERC**

Sir,

Central Electricity Regulatory Commission, statutory autonomous body set up under an Act of Parliament, invites sealed quotations for supply of potted cut flower arrangements and indoor plants of different varieties.

2. In case any of the firms is interested in supplying the same, it is requested to quote its lowest possible rates/prices in a sealed envelope addressed to the Assistant Secretary (P&A) on the above address. The varieties and quantity of potted cut flower arrangements and Indoor Plants of Different Varieties required are as under:-

<b>DETAILS OF CUT FLOWER ARRANGEMENTS</b>	<b>NO. OF ARRANGEMENTS</b>
Large arrangements of 15 cut flowers of Rose, Carnation, Gladiolus, Orchid, Guldaudi, Chrysanthemum and Gerbera and any other similar varieties.	05
Small arrangements of 10 cut flowers of Rose, Carnation, Gladiolus, Orchid, Guldaudi, Chrysanthemum and Gerbera and any other similar varieties.	20
<b>DETAILS OF PLANTS ARRANGEMENTS</b>	
Arocaria plant - 17	68
Money plant - 17	
Arica plant - 17	
Aglonema plant and any other similar varieties - 17	
<b>Total</b>	
	<b>93</b>

3. **Terms and Conditions for Cut Flower Arrangements are as follows:-**

a) The shop/office Distribution location of the flower supplier shall be located within Delhi area. The bidder must have minimum three year experience of providing similar service in Government organization. Documentary evidence in support of experience must be attached with the bid.

b) The supplier will replace the flower arrangements on alternate days i.e. Monday/Wednesday/Fridays on regular basis except Gazetted holidays. Replacement should be made before 9.30 A.M. on the above days.

Contd.....2/-

- c) The supplier will supply healthy fresh cut flowers as indicated above.
- d) A random check will be conducted to inspect the freshness, quality and quantity or otherwise of the flower arrangement.
- e) CERC will not pay any extra charges for transportation etc. The prices should be inclusive of all taxes, duties, transportation charges etc. **The prices will remain fixed throughout the contract period and no increase is entertained during the particular year.**
- f) No advance payment will be made in any case. Payment will be made every month after production of bills.
- g) The period of contract will be for a period of one year from the date of award of contract which can be extended for two more years at the discretion of the competent authority, depending on the satisfactory performance of the supplier. In such circumstances, the rate would be enhanced by 10 percent.
- h) The CERC shall be at liberty to terminate the contract if not satisfied with the quality of flowers supplied by the supplier and also in case of breach of any of the conditions of the contract.
- i) The flower suppliers shall give an undertaking that they will abide by the terms and conditions laid down in this tender.

4. **Terms and Conditions for Plant Arrangements are as follows:-**

- a) The supplier will maintain all the plants everyday through watering, cleaning pruning, trenching, spraying of insecticides etc.
- b) The supplier will supply healthy indoor variety plants as mentioned above in **plastic pots.**
- c) A random check will be conducted to inspect the freshness, quality and quantity of Green Plants. The decision of CERC's official in this regard will be binding on the contract holder.
- d) The aforesaid Plants/material shall be strictly as per specifications and contractor shall be responsible for freshness of material supplied.
- e) No advance payment will be made in any case. Payment will be made every month after production of bills.
- f) The Party will supply the plants on rotation basis i.e. **the plants are to be replaced on fortnight basis so that the quality and freshness of the plants can be maintained.** The CERC will not pay any extra charge for transportation of plants, replacement or rejection.

g) The period of contract will be for a period of one year from the date of award of contract which can be extended for two more years. An escalation of 10% may be considered on annual basis at the discretion of the competent authority depending upon the performance of the supplier.

h) The CERC shall be at liberty to terminate the contract if not satisfied with the quality of plants supplied by the supplier and also in case of breach of conditions of any of the contract.

5. The sealed envelope should be super scribed as "**Quotation for supply of potted cut flower arrangement and Indoor Plants of Different Varieties**". The sealed envelope should reach on or before **3.00 P.M. Wednesday, the 01<sup>st</sup> Nov, 2017**.
6. The quotation will be opened on the same day at 4.00 P.M. The CERC reserves the right to accept or reject any quotation without assigning any reason whatsoever.

(Kamal Kishor)  
Assistant Chief (Admin)  
Tel: 2335 3503