

## **CENTRAL ELECTRICITY REGULATORY COMMISSION**

Ground Floor, Chanderlok Building,  
36, Janpath, New Delhi – 110 001

No. 1/34(2)/2017/ Gen Adm/CERC

Dated, the 11 Aug 2017

### **Sub: Notice Inviting Quotations for maintenance of electrical items in CERC.**

The Central Electricity Regulatory Commission (CERC) invites bids from experienced contractors for maintenance of electrical items of CERC at Ground, First, Third and Fourth floors, Chanderlok Building, 36, Janpath, New Delhi by engaging one full time certified electrician and one helper.

#### **Description of Work**

1. The bidder shall be responsible for maintaining the electrical items of CERC with the help of full time qualified Electrician with one helper to be posted in CERC's office. The Electrician to be posted at CERC should be experienced electrician having minimum five years experience in maintenance of electrical items in any office of Government Departments/PSUs. Documents in support of the qualification and experience needs to attached.

#### **Terms and Reference and Scope of Contract**

2. One full time electrician with one helper shall be deployed in CERC by the Contractor from 09.00 AM to 06.00 PM on Mondays to Saturdays. He shall be responsible for all preventive maintenance of the electrical items of CERC and fault rectification. All tools required for the job has to be arranged by the contractor. Materials for replacement of parts will be provided by CERC.

2.1. **SUBMISSION OF TENDER** – The tender must be submitted in the prescribed pro-forma provided in Annexure – I and Annexure – II. Tenders not in the prescribed pro-forma are liable to be rejected.

2.2 The bidder is required to supply the consumables items as per requirement of this office. List of electrical consumables required by this office is attached at Annexure-III.

#### **Minimum Wages**

3. The contractor would make payment of minimum wages, as notified by the Ministry of Labour and Employment, Government of India, as notified from time to time and produce evidence, in support thereof, if required.

### **Escalation**

4. As and when, Ministry of Labour and Employment, Government of India revises the minimum wages, the enhancement of minimum wages would be allowed as escalation.

### **EMD/Bid Security**

5. The contractor would furnish Earnest Money Deposit (EMD) of ₹ 10,000/- through Demand Draft/Pay order payable to Assistant Secretary, CERC which shall be refunded to the unsuccessful bidders on finalization of contract.

### **Security Deposit**

6. The successful bidder would be required to deposit ₹ 25,000/- as interest free security deposit which shall be refunded on completion of the contract.

### **Tenure of Contract:**

7. The period of contract shall be for a period of one year, which may be extended on yearly basis up to maximum of two more years as agreed upon at the discretion of the competent authority. CERC reserves the right not to extend the contract without giving any reason what so ever.

### **Terms of Payment:**

8. On monthly basis on satisfactory completion of duties/work.

9. Incomplete offer/failure to comply with any of the above requirements shall make the bid liable for rejection.

10. The interested bidders may inspect the site for assessment of exact quantum of work before quoting after fixing up appointment with the undersigned.

11. Termination of Contract: CERC reserves the right to terminate the contract by giving one month advance notice in case CERC not satisfied with the quality of service, provided.

12. The last date for submission of quotation is up to **03.00 PM, of Friday, 01 Sep 2017** and quotations will be **opened at 04.00 PM on the same day**. The bidders are requested to submit technical and financial bids in two separate envelopes as per format attached at Annexure I and II.

13. CERC reserves the right to accept or reject any or all the quotations without assigning any reasons or what so ever.

Sd/- xxxxxx  
(P. Ramamoorthy)  
Assistant Secretary (P&A)  
Tel: 2375 3921

**CENTRAL ELECTRICITY REGULATORY COMMISSION (CERC)  
Ground Floor, Chanderlok Building, 36, Janpath, New Delhi – 110 001**

**Technical Bid for engaging Electrician and Helper to CERC**

1. Name of the Firm \_\_\_\_\_
2. Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Telephone No:\_\_\_\_\_ Fax No. \_\_\_\_\_
4. Date of Registration of the Firm: \_\_\_\_\_
5. PAN / GST No.: \_\_\_\_\_
6. Labour Licence No. (if any):\_\_\_\_\_
7. Earnest Money Deposit of ₹ 10,000/-
  - (i) DD/Banker's cheque No. \_\_\_\_\_
  - (ii) Issuing Bank and Branch \_\_\_\_\_
8. Qualification: \_\_\_\_\_
9. List of clients (Additional sheet may be used if the space provided at below is insufficient) for last two years:-

Sl. No.	Name of the Client Organization	Duration of service			Remark (if any)
		From	To	Total	

10. **Undertaking:**

We \_\_\_\_\_ (Name of the firm) hereby undertake that we accept the terms and conditions laid down in CERC's NIT No. 1/34(2)/2017Adm/ CERC dated ..... Aug 2017.

10.1. Further we also undertake that we shall comply with all statutory obligations regarding deployment of man power, for example:

- (a) Contract Labour (Regulation and Abolition) Act, 1970.
- (b) Minimum Wages Act.
- (c) Workmen's Compensation Act.
- (d) Any other rules, regulations and / or statutes as may be applicable to them from time to time.

Dated: \_\_\_\_\_

(Signature of the authorized signatory of the Firm)

Full Name \_\_\_\_\_

Mobile No. \_\_\_\_\_

Company Seal \_\_\_\_\_

**List of Enclosures:**

- (i) DD/Banker's cheque for EMD.
- (ii) Attested copy of PAN No.
- (iii) Attested copy of Registration No. of firm.
- (iv) Attested copy of supporting qualification.
- (vi) Experience certificate from client organizations.

**CENTRAL ELECTRICITY REGULATORY COMMISSION (CERC)  
Ground Floor, Chanderlok Building, 36, Janpath, New Delhi – 110 001**

**Financial Bid for providing Electrician and Helper to CERC**

1. Name of the Firm \_\_\_\_\_
2. Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Telephone No: \_\_\_\_\_ Fax No. \_\_\_\_\_

Sl. No.	Description	Rate quoted per month	Remarks (if any)
(a)	Electrician (skilled)		
(b)	Helper (unskilled)		
Sub Total			
(c)	Administrative charges / service charge of the service provider as a % of the wages/remuneration of the staff deployed.		
TOTAL			

4. The rates quoted are exclusive of taxes. Taxes over and above the quoted rates shall be payable by CERC.
5. The wages / remuneration of the personnel quoted in the above table should be inclusive of contributions towards ESI, PF and any other (if applicable).
6. Administrative charges / service charges of the agency should be in percentage of the wages / remuneration of the staff deployed.

Dated: \_\_\_\_\_ (Signature of the authorized signatory of the Firm)

Full Name \_\_\_\_\_

Mobile No. \_\_\_\_\_

Company Seal \_\_\_\_\_

**LIST OF ELECTRICAL CONSUMABLES**

<b>Sl. No</b>	<b>Description of items</b>	<b>Rate quoted</b>
1.	Tube Light T5 14 watt (Philips)	
2.	Tube Light 18 watt (Philips)	
3.	Chock T-5 14 watt (Philips)	
4.	Chock 18 watt (Philips)	
5.	CFL 8 watt (Philips/Osram)	
6.	Tube holder T-5 14 watt (Philips)	
7.	Holder 18 watt (Philips)	
8.	Bulb holder (Philips)	
9.	Socket 15 Amp (ROMA)	
10.	Switch 15 Amp (ROMA)	
11.	Socket 6 Amp (ROMA)	
12.	Switch 6 Amp (ROMA)	
13.	Socket 15 Amp (Legrand)	
14.	Switch 15 Amp (Legrand)	
15.	Socket 6 Amp (Legrand)	
16.	Switch 6 Amp (Legrand)	
17.	Sheet 3 Module (ROMA)	
18.	Sheet 4 Module (ROMA)	
19.	Sheet 6 Module (ROMA)	
20.	Sheet 8 Module (ROMA)	
21.	Sheet 3 Module (Legrand)	
22.	Sheet 4 Module (Legrand)	
23.	Sheet 6 Module (Legrand)	
24.	Sheet 8 Module (Legrand)	
25.	PVC channel 1"	
26.	PVC channel 1.5"	
27.	PVC pipe 1"	
28.	Wire 1 mm Bundle (Plaza)	
29.	Wire 1.5 mm Bundle (Plaza)	
30.	Wire 2.5 mm Bundle (Plaza)	
31.	Wire 4 mm Bundle (Plaza)	
32.	Wire 6 mm Bundle (Plaza)	
33.	Remote Bell one switch (ROMA)	
34.	Heater Connector 16 Amp	
35.	Power Strip 5 Amp	
36.	Power Strip 15 Amp	
37.	Plug Top 5 Amp (Anchor)	
38.	Plug Top 1 Amp (Anchor)	
39.	M.C.B 6 Amp (Havells)	
40.	M.C.B 16 Amp (Havells)	
41.	M.C.B 20 Amp (Havells)	
42.	M.C.B 32 Amp (Havells)	
43.	M.C.B 32 Amp double pole (Havells)	
44.	M.C.B 63 Amp double pole (Havells)	
45.	T.P.N 63 Amp four pole (Havells)	
46.	L.E.D light 12 watt round	
47.	Switch 5 Amp (Anchor)	
48.	Switch 15 Amp (Anchor)	
49.	Socket 5 Amp (Anchor)	
50.	Socket 15 Amp (Anchor)	
51.	Multi plug 5 Amp (Anchor)	
52.	Multi plug 15 Amp (Anchor)	

Dated: \_\_\_\_\_

(Signature of the authorized signatory of the Firm)