

CENTRAL ELECTRICITY REGULATORY COMMISSION

Ground Floor, Chanderlok Building

36, Janpath, New Delhi – 110 001

ADMIN-1/34(3)/2018/ESTT-CERC

Dated, the 07th May 2018

Sub: Notice inviting tender for Annual Maintenance Contract and Repair of UPS

Central Electricity Regulatory Commission, a statutory body set up under an Act of Parliament, invites sealed quotations for comprehensive Annual Maintenance Contract (excluding batteries) and repair of UPS installed in the office premises of CERC. The details of UPSs are given below:-

Sl. No.	Floor	Location	Ups make	Ups capacity	Qty
(i)	Fourth Floor	Pantry Room, CERC	APC	3 KVA	1
(ii)	Fourth Floor	IT Room, CERC	APC	10 KVA	1
(iii)	Fourth Floor	IT Room, CERC	Limbart	5 KVA	1
(iv)	Fourth Floor	Opposite electrical Room, CERC	APC	3 KVA	1
(v)	Third Floor	Opposite electrical Room, CERC	APC	3 KVA	1
(vi)	Third Floor	Pantry Room, CERC	Neo Power	10 KVA	1
(vii)	Third Floor	Pantry Room, CERC	APC	3 KVA	1
(viii)	First Floor	Pantry Room, CERC	Sukam	5 KVA	1
(ix)	Ground Floor	Store Room, CERC	APC	10 KVA	1
(x)	Ground Floor	Store Room, CERC	Nexus	10 KVA	1
(xi)	First Floor (Rear Side)	Compactor Side, CERC	Nexus	5 KVA	1

Description of Work

- The agency shall be responsible for maintenance of the UPSs of CERC. The agency shall be responsible for all preventive maintenance of the UPSs on quarterly basis and immediate rectification of fault on receiving the complaint.
- Before quoting the rates, the bidders may also inspect the condition of the UPSs.
- TOOLS and EQUIPMENTS** - The agency shall arrange at its own expenses all necessary tools, equipments and required parts excluding batteries required for proper execution of the work.
- Bidders shall have experience of having done similar jobs for other clients.
- TENURE OF CONTRACT:** The tenure of the contract shall ordinarily be one year. However, the competent authority in CERC, may at its discretion, allow extension of the tenure of contract, up to two spells of one year each subject to satisfactory services of the firm.
- The competent authority reserves the right to terminate the contract at any time before completion of the tenure in case the services of the firm are found unsatisfactory.

8. **SATISFACTORY SERVICES** - The decision of Deputy Chief (Fin)-(RP), CERC or any other officer authorized by the Secretary, CERC, shall be final and binding on the firm / agency for the purpose of determining satisfactory services.

9. **PROHIBITION OF SUB CONTRACT** - The firm / agency shall not appoint any sub-contract for this work under any circumstances.

10. **EARNEST MONEY DEPOSIT:**

10.1. The bidder shall submit (along with the technical bid) an Earnest Money Deposit of Rs. 2,000/- (Rupees Two Thousands only) in the form of a demand draft/Bankers Cheque drawn in favour of Central Electricity Regulatory Commission, New Delhi.

10.2. If the bidder claims exemption from payment of EMD, necessary documentary proof needs to be submitted along with bid.

10.3. In case of failure to provide EMD in the form of DD/Bankers cheque or failing to provide the necessary documentary proof for exemption from EMD, the bid will not be considered valid.

10.4. EMD of unsuccessful bidder shall be returned to them at the earliest.

11. **SECURITY DEPOSIT:-**

11.1. The successful bidder shall be required to deposit a security deposit equal to 5 % of the total value of the contract. The EMD paid by the successful bidder shall be converted into Security Deposit at the time of awarding the contract. The bidder has to pay the balance amount (if any) in the in the form of Demand Draft / Bankers Cheque drawn in favour of Central Electricity Regulatory Commission payable at New Delhi within one month from the date of award of contract.

11.2. The amount of security deposit is liable to be refunded within one month of the termination of the contract.

11.3. No interest shall accrue on the said security deposit.

12. **Payment** - The contractor has to raise the bill towards the annual maintenance contract on quarterly basis (i.e. on completion of every 3 months from the date of assuming the work).

13. **DEDUCTION OF INCOME TAX AT SOURCE** - Since it is a "Works Job Order", Income Tax shall be deducted as source from all the accepted payment to be made, in accordance with the provision of Income Tax Act, 1961 as amended from time to time.

14. **RESOLUTION OF DISPUTE** - In case of dispute the decision of Secretary, CERC shall be final.

15. **Penalty Clauses:-**

(a) **Deficiency in quality:** In case of failure on the part of agency to remove the defect within a period of two working days (including the day of reporting the complaint) Rs.1000/- per day may be deducted as penalty from the quarterly bills of the firm, the CERC shall have the discretion to get it rectified from other sources at the risk and cost of the firm.

16. Quotations strictly as per the above specification may kindly be sent to the undersigned in sealed cover on or before Thursday, the 31st May 2018 up to 3.00 P.M.. Any query in this regard may be addressed to the undersigned.

17. The Secretary, CERC reserves the right to accept or reject any or all the quotations without assigning any reason whatsoever.



H. Balodi
29/05/18
(Harish C. Balodi)
Sr. Accounts Officer
Tel: 223353503/ Extn. 214