

CENTRAL ELECTRICITY REGULATORY COMMISSION
Ground Floor (Front Side), Chanderlok Building, 36, Janpath, New Delhi - 110 001
Tele: 23353503 Fax :2375295, Website : www.cercind.gov.in

No. No. 2/2(2)/2013/ Estt/CERC

Dated 1st November, 2013

VACANCY CIRCULAR

Central Electricity Regulatory Commission (CERC), a statutory body constituted under an Act of Parliament, invites applications for filling up of a few existing vacancies on deputation on foreign service terms/ short-term contract basis from the employees of Central/State Governments, Public Sector Undertakings, Autonomous Bodies etc.. The details of posts like scales of pay, required qualifications /qualifying service and experience etc. are given in **Annexure-I**.

2. The general terms & conditions are as under :-

i)	Apart from basic pay and grade pay, the posts carry dearness allowance, HRA, Transport Allowance etc. at the rates applicable to Central Govt. employees from time to time.
ii)	Fixation of pay/deputation (duty) allowance shall be governed by the instructions issued by Deptt. of Personnel & Training from time to time.
iii)	Maximum age limit is 56 years on the last date of receipt of applications.
iv)	The facility of retention or allotment of Government Accommodation is available at present. Moreover as per CERC (Leased Accommodation) Regulations, 2007, Leased accommodation for lease rental up to 60% of Basic pay and Grade pay can be permissible subject to the conditions laid down therein.
v)	The posts mentioned in Annexure-I are exempt from the principle of immediate absorption.
vi)	Medical re-imburement through Authorized Medical Attendants is admissible as per the CERC (Indoor/Outdoor Medical facilities) Regulations, 2005. This is in lieu of the CGHS benefits which are not admissible to CERC employees.
vii)	The normal period of deputation/short term contract as per the Recruitment Rules of the posts is five years. As per the CERC (Recruitment, Control and service conditions of staff) Regulations, 2007 "short term contract" means appointment on deputation basis of officers from PSU/Autonomous Bodies etc.
viii)	Persons appointed to CERC shall be governed by the terms and conditions of DOP&T O.M. No. 6/8/2009-Estt (Pay-II) dated 17 th June, 2010 read with Central Electricity Regulatory Commission (Recruitment, Control and Service Conditions of Staff) Regulations, 2007 as amended from time to time.

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ix)	CERC reserves the right to keep any or all of the posts unfilled depending on the circumstances prevailing at the time of selection.
x)	Copy of all the regulations mentioned above are available in the CERC's website.
xi)	Mere fulfilling eligibility criteria shall not bestow any right to be called for interaction. Only short- listed candidates shall be called for an interaction.
xii)	Relaxation in essential qualifications / experience can be considered by the Competent Authority in deserving cases.

3. Applications in the prescribed format as given in **Annexure-II**, duly completed and signed, alongwith attested photocopy of all relevant documents in support of age, educational qualifications, experience, etc. may be forwarded to the **Assistant Secretary (P&A), Central Electricity Regulatory Commission, Ground Floor (Front Side), Chanderlok Building, 36, Janpath, New Delhi - 110001 by 2nd December, 2013**. The applications must be routed through proper channel and the applications which are not in prescribed format shall not be accepted. The sponsoring authorities are requested to forward the applications of eligible & interested candidates whose services can be spared in the event of their selection. While forwarding applications, attested copies of latest five years Annual Confidential Reports/Annual Performance Appraisal Reports and updated vigilance clearance certificate of the candidates concerned may be enclosed.

(Tilak Raj)
Assistant Secretary (P&A)

Encl: - Annexure I & II

To

1. All Ministries /Department of the Govt. of India
(as per standard distribution list)
2. All the State Governments/State Electricity Regulatory Commissions/State Utilities/PSUs/Autonomous Bodies.

Annexure-I to CERC's vacancy circular No. No. 2/2(2)/2013/ Estt/CERC dated 1st November, 2013

Cat. No.	Name of post	Pay Band with Grade Pay	No. of Post	Qualifications, Experience etc.
01	Secretary (Deputation on foreign service terms)	Scale of pay/Pay Band of Rs. 18400-500-22400 (Pre-revised) revised to Rs.37400-67000 Plus Rs.10000/-Grade Pay	01 (one)	<p>Graduate Degree</p> <p>Qualifying Service :- Officer:</p> <p>(i) Holding analogous post on regular basis; or</p> <p>(ii) With 2 years regular service in the scale of Rs.16400-20000 (pre-revised)(Revised scale PB-4: Rs.37400-67000 + GP Rs.8900) or equivalent; or</p> <p>With 3 years regular service in the scale of Rs.14300-18300 (Pre-revised) Revised scale PB-4.Rs.37400-67000 +GP Rs.8700) or equivalent.</p> <p>Nature of Experience :-</p> <p>Must have experience in secretariat functioning in the Central Government as well as experience and knowledge of the functioning of State Governments. Prior experience and exposure to regulation and infrastructure management will be preferable.</p>
02	Assistant Secretary (Forum of Regulators)	Rs.10000-325-15200 (pre- revised) Revised to PB-3: Rs.15600-39100	01 (one)	<p>Qualifications :-</p> <p>Graduate Degree with PG Diploma in Financial Management.</p>

	(Deputation on foreign service terms/shot-term contract basis)	plus Grade Pay of Rs. 6600/- per month.		<p>Qualifying Service:-</p> <p>i) Holding analogous post on regular basis; or</p> <p>ii) With 4 years regular service in the scale of Rs. 8000-13500 (Pre-revised) (Revised scale PB-3. Rs.15600-39100 + GP Rs. 5400) or equivalent; or</p> <p>iii) With 5 years combined regular service in the scale of Rs. 7500-12000 (Pre-revised) and 7450-11500 (Pre-raised) (Revised Pay Band PB-2 Rs.9300-34800 + GP Rs. 4800) or equivalent; or</p> <p>iv) With 6 years regular service in the scale of Rs. 6500-10500 (Pre-revised) (Revised Pay Band PB-2 Rs.9300-34800 + GP Rs.4600 or equivalent.</p> <p>Nature of Experience :- Experience of having dealt with matters relating to Regulatory Commissions, thorough knowledge and understanding of the electricity sector, especially regulatory reforms.</p>
03	Assistant Chief (Regulatory Affairs) (Deputation on foreign service terms/shot-term contract basis)	Rs. 10000-325-15200 (Pre-revised) revised to Rs.15600-39100 Plus Rs.6600/-Grade Pay	02 (two)	<p>Qualifications :- MBA in Finance or Post Graduate in Law / Engineering/ Regulation.</p> <p>Qualifying Service :-</p> <p>i) Holding analogous post on regular basis; or</p> <p>ii) With 4 years regular service in the scale of Rs. 8000-13500 (Pre-revised) (Revised scale PB-3. Rs.15600-39100 + GP Rs. 5400) or equivalent; or</p> <p>iii) With 5 years combined regular service in the scale of Rs. 7500-12000 (Pre-revised) and 7450-11500 (Pre-raised) (Revised Pay Band PB-2 Rs.9300-34800 + GP Rs. 4800) or equivalent; or</p> <p>iv) With 6 years regular service in the scale of Rs. 6500-</p>

				10500 (Pre-revised) (Revised Pay Band PB-2 Rs.9300-34800 + GP Rs.4600 or equivalent.
				Nature of Experience :- Having dealt with policy matters relating to Regulatory Commissions, thorough knowledge and understanding of the electricity sector, especially regulatory reforms.

Annexure-II to CERC's vacancy circular No. 2/2(2)/2013/ Estt. /CERC dated 1st November, 2013

BIO - DATA PRO FORMA

POST APPLIED FOR		
1.	a) Name of the candidate b) Present Designation c) Full Office Address d) Residential address e) Tele Ph. No./Fax No.: f) Mobile No: g) E-mail Id: h) Name, Address and Designation of Head of Administration.	
2.	i) Date of Birth (in Christian era)	
	ii) Age as on last date of receipt of applications	
3.	Date of retirement (<i>as per existing rules of the employer</i>)	
4.	Educational qualifications (<i>photocopies of relevant certificates are to be attached</i>)	
5.	Whether Educational and other qualifications required for the post are satisfied (<i>If any qualification been treated as equivalent to the one prescribed in the rules, state the authority for the same</i>)	
Qualifications/Experience required		Qualifications/Experience possessed by the officer
Essential	1. 2. 3.	
Desired	1. 2.	

	3.	
6.	Details of employment, in chronological order. <i>(Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)</i>	
Office/Instt./Orgn.	Post held	From To Scale of pay and basic pay(Pay in Pay Band with Grade Pay Nature of duties
		<i>(Use separate sheet if necessary)</i>
7.	Nature of present employment, i.e. ad hoc or temporary or permanent or on deputation basis.	
8.	In case the present employment is held on deputation/contract basis, please state (a) The date of initial appointment (b) Period of appointment on deputation/contract (c) Name of the parent office/organization which you belong.	
9.	Additional details about present employment :- Please state whether working under (a) Central Government (b) State Government (c) Autonomous organizations (d) Government undertakings (e) Universities	
10.	Are you in Revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale	
11.	Total emoluments per month now drawn a) Basic Pay b) Grade Pay c) DA @ % d) HRA e) TA f) Any other allowances	
12.	Additional information, if any, which you would like to mention in support of your suitability for the post. <i>(Enclose a separate sheet, if the space provided is insufficient)</i>	

13.	Whether belongs to SC/ST/OBC(please specify)	
14.	Remarks(if any)	

Date:

(Signature of the candidate)

Certificate by the employer

- a) The date of birth, qualifications, and experience and other details furnished by Shri / Smt _____ indicated at Sl. No. 1 to 14 in bio-data pro-forma have been verified and found as per service records of the officer.
- b) The integrity of Shri / Smt. _____ is beyond doubt.
- c) No vigilance or disciplinary case is either pending or contemplated against the officer concerned.
- d) CERC will be informed at the earliest, if any vigilance or disciplinary proceeding is initiated or contemplated against the officer after his/her application is forwarded.
- e) Up-to date ACR/APAR dossier of the concerned officer for the past five years is enclosed herewith, or will be forwarded within the due date.

(*Signature of the employer)

*(*To be signed by an officer not below the rank of Under Secretary to the Govt. of India verifying the facts and figures contained in the bio-data of the candidate)*