

CENTRAL ELECTRICITY REGULATORY COMMISSION

Ground Floor, Chanderlok Building
36, Janpath, New Delhi – 110 001

1/34(3)/2016/Gen Adm/CERC

Dated, the 12 Mar 2016

Sub: **Notice inviting tender for Comprehensive Annual Maintenance Contract Servo Voltage Stabilizer**

Central Electricity Regulatory Commission, a statutory body set up under an Act of Parliament, invites sealed quotations for comprehensive Annual Maintenance Contract of five numbers of 75 KVA oil cooled three phase with high/low voltage cut off servo voltage stabilizers installed in the office premises of CERC.

2. The details of stabilizers are as under:-

Sl. No	Description	Qty
(i)	Servo voltage stabilizer 75 KVA oil cooled three phase with high/ low voltage cut off	05

Description of Work

3. The agency is responsible for maintaining the stabilizers of CERC. The agency shall be responsible for all preventive maintenance of the stabilizers and fault rectifications.

4. The agency shall be responsible for the maintenance towards routine servicing once in every quarter and labour for attending any number of breakdown calls during the contract period and fault rectification on-site as well as off-site.

5. On receipt of a break down intimation, a qualified staff would be deputed immediately on the same day and fault would be rectified immediately on priority basis and within 24 hrs so as to ensure that stabilizers are functioning satisfactorily.

6. **TOOLS and EQUIPMENTS** - The agency shall arrange at its own expenses all necessary tools, equipments and required parts excluding batteries required for proper execution of the work.

7. **TENURE OF CONTRACT:** The tenure of the contract shall ordinarily be one year. However, the competent authority in CERC, may at the discretion, allow extension of the tenure of contract, up to two spells of one year each subject to satisfactory services of the firm.

8. The competent authority reserves the right to terminate the contract at any time before completion of the tenure in case the services of the firm are found unsatisfactory.

9. **SATISFACTORY SERVICES** - The decisions of Assistant Secretary (P&A), CERC or any other officer authorized by the Secretary, CERC, shall be final and binding on the firm / agency for the purpose of determining satisfactory services.
10. **PROHIBITION OF SUB CONTRACT** - The firm / agency shall not appoint any sub-contract for this work under any circumstances.
11. The payment towards AMC shall be released on quarterly basis on completion of period and on continued satisfactory service through RTGS.
12. **Earnest Money Deposit:** An Earnest Money Deposit of Rs. 2,000/- (Rupees Two Thousands only) in the form of a demand draft drawn in favour of Assistant Secretary, Central Electricity Regulatory Commission, New Delhi, may be submitted, failing which the bid will not be considered valid.
13. The bidder must be an authorized distributor/ dealer/ reseller/ partner of the OEM. The documentary proof of the same is required to be submitted along with the bid.
14. The bidder should submit copy of the PAN card along with bid.
15. **DEDUCTION OF INCOME TAX AT SOURCE** - Since it is a "Works Job Order", Income Tax shall be deducted as source from all the accepted payment to be made, in accordance with the provision of Income Tax Act, 1961 as amended from time to time.
16. **RESOLUTION OF DISPUTE** - In case of dispute the decisions of Secretary, CERC shall be final.
17. **Penalty Clauses:-**
- (a) **Deficiency in quality:** In case of failure on the part of agency to remove the defect within a period of one week, the CERC shall have the discretion to get it rectified from other sources at contractor's risk and cost.
18. Quotations strictly as per the above specification may kindly be sent to the undersigned in sealed cover on or before Friday, the 01 Apr 2016 up to 3.00 P.M.. Quotations will be opened on the same day at 16.00 hrs.
19. The Secretary, CERC reserves the right to accept or reject any or all the quotations without assigning any reason whatsoever.

(P. Ramamoorthy)
Assistant Secretary (P&A)
Tel: 2375 3921

CENTRAL ELECTRICITY REGULATORY COMMISSION
Ground Floor, Chanderlok Building,
36, Janpath, New Delhi – 110 001

1. Name of the Firm _____
2. Address _____

3. Telephone No. _____ Fax No. _____
4. PAN No. _____
5. Service Tax Registration No. _____
6. List of Clients (*Additional sheet may be used if the space provided below is insufficient*):

Sl. No	Name of the Client	Duration of service			Remarks (if any)
		From	To	Total	

7. **Details of Earnest Money Deposit of Rs. 2,000/-**

- i) DD / Banker's Cheque No. _____
- ii) Issuing Bank & Branch _____

8. Rate quoted by the agency:-

Sl. No	Description	Rate Quoted
(i)	Charges for Comprehensive annual maintenance contract of servo voltage stabilizers	

9. Taxes applicable shall be payable by CERC.

Dated: _____

(Signature of the authorized signatory)

Full Name _____

Mob. No. _____

Company Seal _____

List of Enclosures:

- i) DD / Banker's cheque for EMD.
- ii) Attested copy of PAN No.
- iii) Attested copy of Service Tax Registration No.
- iv) Experience certificate from client organizations.